

Permit to Work – Hot Works

Date: 30th March 2020

Issue: 1



A copy of the completed permit should be retained for auditing purposes

ISSUING COMPANY PERMIT NO.

A. PROPOSAL (to be completed by the person responsible for carrying out the work)

BUILDING

EXACT LOCATION OF PROPOSED WORK

NATURE OF WORK TO BE UNDERTAKEN

I have completed and submitted the Checklist and understand the scope of work and precautions to be taken.

SIGNED BLOCK CAPITALS

DATE POSITION

CONTRACTOR COMPANY (WHERE APPLICABLE)

B. AGREEMENT (to be completed by Company Safety Officer or other nominated person – the 'Issuer of the Permit')

This Hot Work Permit is issued subject to the following conditions:

ISSUE OF PERMIT: DATE TIME

EXPIRY OF PERMIT: TIME

* It is not desirable to issue permits for protracted periods. Fresh permits should be issued where, for example, work extends from morning to afternoon.

A FINAL CHECK OF THE WORK AREA SHALL BE MADE, NOT BEFORE (TIME):

ADDITIONAL CONDITIONS REQUIRED:

The above location has been examined and the precautions checklist that accompanies this form has been complied with. I have carried out a risk assessment and consider that there is no reasonably practical alternative to doing the job using hot work. I have been provided with evidence of appropriate Public Liability Insurance.

SIGNED BLOCK CAPITALS

DATE POSITION

C. FOLLOWING COMPLETION OF WORK (to be completed by member of staff or contractor responsible for the work. The permit should then be returned to the Issuer)

The work area and all adjacent areas to which sparks and heat might have spread (such as floors below and above and areas on other sides of walls) have been inspected and found to be free of smouldering materials and flames.

Stub ends of welding rods and other hot waste materials have been removed and disposed of safely.

Any isolated automatic fire detectors or detection zones have been reinstated.

All equipment, including gas cylinders, has been removed to a safe area.

TIME INSPECTION COMPLETED: (this must be at least 60 minutes after work has been completed)

SIGNED BLOCK CAPITALS

DATE POSITION

D. SIGN OFF BY ISSUER OF PERMIT

The hot work has been completed. Any detector(s) or zones of the fire alarm system that were isolated have been fully reinstated.

SIGNED BLOCK CAPITALS

DATE



Founded in 1922 as Old Westcliffians Rugby Football Club
Westcliff Rugby Football Club Limited, Registered in England No. 531 343
Community Amateur Sports Club

